



# Parking Season Ticket Application Form



## Stratford-on-Avon District Council

Parking Services, Elizabeth House, Church Street, Stratford-upon-Avon. CV37 6HX

Telephone: 01789 260691 Facsimile: 01789 260676 Minicom: 01789 260747 Website: www.stratford.gov.uk

**Cheques payable to** STRATFORD-ON-AVON DISTRICT COUNCIL.

**Debit or Credit Card** payment is available at Elizabeth House.

If you find the text in this form difficult to read  
we may be able supply it in a format better suited to your needs

### DATA PROTECTION

The personal data that you provide will be used in the determination of your application, matters in connection with any permit issued and for reference in the event of future applications you might make, the legal basis for this processing is that it is necessary for compliance with the legal obligations to which Stratford-on-Avon District Council is subject.

You must complete this form in order for us to determine your suitability for a permit and enable us to administer your permit should any be granted. If you do not complete this form we will not be able to determine your suitability for a permit or administer any permit issued, so the application will be refused.

Your personal data may be shared with Warwickshire Police, DVLA and Wychavon District Council parking services.

Your data will be kept for the duration of the time you hold a permit issued by Stratford-on-Avon District Council, and will be destroyed 6 years after the date your permit expired.

You have the right to access your personal data and to complain if you think your data is being used incorrectly. You may also have other rights, such as to have your data corrected or erased. For full details on your personal data rights please see the Council's main Privacy Notice on www.stratford.gov.uk.

For the Data Controller and Data Protection Officer's contact details and further information please see the Council's main Privacy Notice on www.stratford.gov.uk

### CHOICE OF CAR PARK LOCATION

Please place a tick in the box next to the location for which you require your season ticket  
(you can select one only)

<input type="checkbox"/> Recreation Ground / Swans Nest	<input type="checkbox"/> Leisure Centre Car Park	<input type="checkbox"/> Bridgeway Multi Storey & Surface	<input type="checkbox"/> Church Street (weekends/evening only)
<input type="checkbox"/> Arden Street Car Park	<input type="checkbox"/> Windsor Street Car Park	Passcard Number:	<input type="text"/>

### PERMIT REQUIRED (permits run from the 1st of the month and are charged per location/per permit)

Permit Period	<input type="checkbox"/> Quarterly @ £135.00	<input type="checkbox"/> Annual @ £500.00						
Permit fee	£	To run from	0	1	/	/	2	0

### APPLICANTS DETAILS (IN CAPITALS)

Title	MR	MRS	MISS	MS	DR	(Please circle as appropriate)
Forename	<input type="text"/>					
Surname	<input type="text"/>					
Address line 1	<input type="text"/>					
Address line 2	<input type="text"/>					
Address line 3	<input type="text"/>				Postcode	<input type="text"/>
Contact Telephone	<input type="text"/>					

**VEHICLE REGISTRATIONS (a maximum of two registration numbers are permitted)**

Vehicle Reg 1															Vehicle Reg 2														
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**RENEWAL NOTIFICATION (select one)**

<input type="checkbox"/>	Text to:														<input type="checkbox"/>	Post to address overleaf								
<input type="checkbox"/>	Email to:																							

**APPLICANTS SIGNATURE I the applicant agree to the Conditions of Use as stated overleaf**

Signature																							
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Dated (DD/MM/YYYY)			/			/	2	0																				
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**APPLICATIONS WILL NOT BE PROCESSED IF THE FORM IS NOT CORRECTLY COMPLETED**

## IMPORTANT INFORMATION – PLEASE READ CONDITIONS OF USE

1. This application form must be submitted 10 working days prior to start date.
2. Current price information can be obtained from the District Council website [www.stratford.gov.uk](http://www.stratford.gov.uk).
3. The purchase of a season ticket entitles the holder to park only in the car park as identified on the permit.
4. Season ticket permits must be displayed on the inside of the windscreen above the motor tax disc.
5. Should you change vehicles or lose your ticket an administration fee is applicable to issue you with a new season ticket.
6. Lost tickets must be reported immediately to 01789 260691 or by email to [parking@stratford-dc.gov.uk](mailto:parking@stratford-dc.gov.uk).
7. A temporary pass can be issued if you are using a courtesy vehicle. An administration fee is applicable.
8. If you wish to cancel your season ticket before its expiry date, an administration fee will be charged. Refunds will only be made on remaining complete months. The original permit must be returned.
9. The issue of a season ticket does not guarantee a parking place.
10. Season tickets will be dated from the first of the month.
11. The season ticket holder is subject to the provisions of the current Stratford-on-Avon District Council's Off Street Parking Places Order which is available for inspection at our offices.
12. Permits displaying two vehicle registration numbers are now transferrable between vehicles. You are responsible for ensuring that your permit is clearly displayed in the appropriate vehicle whilst parked. The vehicle parked MUST be displaying the correct permit or a valid pay and display ticket.
13. Warning: A Penalty Charge Notice may still be issued if your parking permit or valid pay and display ticket is not displayed, you are parked out of a bay/ over 2 bays or in a disabled bay without the appropriate blue badge displayed.

**If you would like any further information please do not hesitate to contact  
Parking Services on 01789 260691**

**RECEPTION USE ONLY**

Received by											Date	D	D	/	M	M	/	2	0	Y	Y			
Temporary Pass	<input type="checkbox"/>	Number											Code	8	2	3	6	0	/	1	3	1	1	2